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THE INSTITUTE OF QUARRYING

THE INSTITUTE OF QUARRYING LONDON & HOME COUNTIES BRANCH

Mary Carter

On behalf of the Chairman

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LONDON & HOME COUNTIES BRANCH OF THE INSTITUTE OF QUARRYING

Annual General Meeting

On behalf of the Chairman I hereby give notice that the Annual General Meeting of the London and Home Counties Branch of the Institute of Quarrying will take place at 08.00 hrs on Tuesday 26 March 2019, at Brett Aggregates, Queen Mary Quarry, Ashford Road, Laleham Middlesex TW18 1QF for transaction of business in accordance with the enclosed agenda.

A copy of the Branch accounts for the year ending 31 December 2018 will be available at the meeting.

Enclosed is a nomination form for Branch Officers together with guidance notes which should be returned no later than 1 March 2019.

Please do not propose anyone who has not agreed to stand.

Your support for the Annual General Meeting would be most welcome.

Yours sincerely

Mary Carter
On behalf of the Chairman



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NOTES FOR GUIDANCE FOR THE 2019 ANNUAL GENERAL MEETING

Present Officers:

Chairman	Gary Langton*
Deputy Chairman	Will Taylor*
Council Representative	Tyrone Partridge*
Honorary Treasurer	Position to be elected at AGM
Honorary Secretary	M Carter*
Honorary Auditor	Position to be elected at AGM

Committee Members:

Andy Bishop*

* Remaining in position



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AGENDA FOR ANNUAL GENERAL MEETING

- 1 Notice convening the meeting
- 2 Apologies
- 3 Minutes of Annual General Meeting dated 22 March 2018
- 4 Matters Arising
- 5 Correspondence
- 6 Chairman's Report
- 7 Council Report
- 8 Financial Report
- 9 Future of the L&HC Branch including technical evenings and field trips
- 10 Election of Branch Officers
- 11 Any Other Business



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Nominations for Branch Officers and Committee for 2019 - 2020

I have pleasure in placing before the Annual General Meeting the following nominations for Officers and Committee **(they have consented to stand)**

Chairman

Deputy Chairman

**Council Representative
Corporate Member only**

Honorary Treasurer

Honorary Secretary

Honorary Auditor

Committee Members

Signed: **Date:**

Name:

Address:

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Please return to: Mary Carter on behalf of the Chairman
Tel: 07850 818694
E-mail:mary@elcsafetyolutions.uk



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Minutes of the Annual General Meeting of the London and Home Counties Branch of the Institute of Quarrying held at Woodlands Manor Golf Club at 15.30 hrs on Thursday 22 March 2018

(Please note that these are also the minutes of the L&HC Branch Committee meeting which was held at the same time as the AGM – separate Committee meeting minutes will not be produced)

Present:

Gary Langton, Mary Carter, Tyrone Partridge, James Thorne, Simon Edwards, Andy Bishop

1 The notice was read convening the meeting

2 Apologies for absence

Were received from Will Taylor, Mike Benson, Iain Ormrod, Russell Lafford

3 Minutes of the Annual General Meeting held on 23 March 2017

Were read, agreed and signed

4 Matters Arising

James Thorne introduced himself to Gary Langton.

5 Correspondence

None

6 Chairman's Report

No report

7 Council Report

No report.



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8 Financial Report

A copy of the Branch accounts was produced by Treasurer and presented by in his absence by the outgoing Secretary for the year ended 31 December 2017. A copy of the Branch Accounts is available by request to for those Committee Members who were unable to attend the meeting. The accounts for 2017 have been audited by the outgoing Secretary.

In summary:

Current bank balance as at 31.12.2017 - £469.27

National savings as at 31.12.2017 - £11985.55

Total monies held overall as at 31.12.2017 - £12454.82

Technical evenings finished the year of 2017 as a negative of £146.30

Interest on National Savings was £56.22

This gives a final loss for the year ended 31 December 2017 of £90.08

Mike Benson was thanked for his long service and contribution to the branch in his role as Treasurer.

However, as the Secretary has stood down, regretfully it will no longer be practical due to logistics and distance for Mike to carry on doing the accounts. With this in mind the new Chairman has asked that the accounts be transferred to him and his new deputy as signatories for the accounts. MC will act as liaison for the Chairman until this has been carried out.

9 Programme and Field Visit

- i) Field Visit – Not an option at present, to be reviewed. Likewise the Dinner Dance.
- ii) Technical Meetings – no charge for technical meetings for the next two years, to be reviewed at the end of this period. Advance notice to be given of meetings, possibly with a calendar type card. GL highlighted the difference in the membership against the past. Fit 5 being looked at which would be very helpful. Diversity of presentations to be looked at. Company heads to be targeted by GL/JT. IQ position is that no branch should fold. GL stated that needed to get the passion back into the membership and to 'make meetings more attractive'. Sub group to be formed to look at group activities. IQ are looking at overall availability of technical talks and who can deliver to which branches. It was suggested and warmly supported that QNJAC initiatives be launched at technical evenings with QNJAC workshops to support current QNJAC practices. All to be targeted, but would also support smaller companies who may not have the resources of the majors. MC stated that the importance of networking needs reinforcing as it provides excellent support to members, particularly when members find themselves in difficult circumstances. The north/south divide was mentioned with regards to support and IQ activities and this was taken on board by JT



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10 Election of Officers

Iain Ormrod stood down as Honorary Chairman. Gary Langton was elected as Chairman, proposed by TP and seconded by MC. GL proposed Will Taylor as Deputy Chairman, TP seconded.

Mary Carter stood down as Honorary Secretary and Honorary Auditor at the end of November 2017 but will remain as liaison for the new Chairman until replacements can be put in place. Mike Benson will be standing down as Treasurer, but will remain in place until a new treasurer has been appointed and the accounts handed over to them.

Tyrone Partridge continues as Branch Representative to Council. GL proposed/MC seconded. Glyn Richards retired at the end of February 2018 and as such has stood down from the Committee. Andy Bishop of Borough Green Sandpits was elected as a committee member, proposed by TP, seconded by GL.

Additional committee members are needed so the Chairman and the L&HC Committee are to review and approach potential committee members to join the committee, in particular Hanson, Cemex and Tarmac.

IQ HQ will provide admin support if needed.

11 Any Other Business

JT advised that IQ will be developing a meaningful strategy this year with the aims of making the IQ both sustainable and relevant to both employers and employees. It was agreed that there is a need for a more joined up and aligned approach between IQ HQ and the branches.

The

IQ lunchtime webinars are proving to be a success.

The new Chairman Gary Langton thanked the outgoing Chairman Iain Ormrod for his service to the branch.

The L&HC branch also thanked Glyn Richards for his service to the branch and wished him a long and happy retirement.

Thanks were also accorded Mike Benson as stated in Item 8 and to the outgoing Secretary.

The L&HC would like to thank James Thorne and Simon Edwards for attending the AGM.